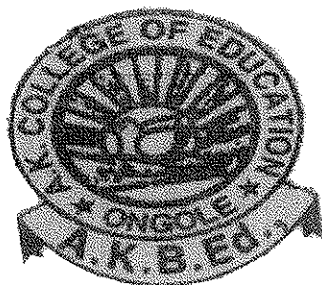


ANDHRAKESARI COLLEGE OF EDUCATION

(Recognized by the GOVT. of A.P. & NCTE Affiliated to Acharya Nagarjuna University)

Cheruvukommupalem Road , Pelluru (Post) , ONGOLE,
Prakasam (District), Andhrapradesh– 523272

SEMESTER – 2



S2P – COURSE

SCHOOL RECORD

PRACTICUM : ACTIVITIES / PROJECT / RECORD

Name of the student Teacher : -----

Roll No : -----Reg.No :-----

ACHARYA NAGARJUNA UNIVERSITY

Certificate

This is to certify that Mr./Mrs./Kum. KATAKAM KRISHNAUGNI
Class No ----- Regd No. Y18ED31132 has completed
the required activities regarding to School Record.-----practicum
towards the fulfillment of B.Ed course work stipulated by the Government of
Andhrapradesh and approved by Acharya Nagarjuna University.

This Record is assessed.

Signature of the Lecturer

INDEX

S.NO	TOPIC	PG.NO
	Report on School Activities and Report on Achievement and Attendance.	

Report on school Activities and Report on Achievement and Attendance.

Introduction:-

School is an organisation which is established for the development and it is a knowledge. It is meant for the development for the tomorrow's citizens. School is a part of democratic society.

"School" is an English word derived from the Greek language of word "scholē" which means "leisure time".

In older days people used to become group at a place in leisure time and discuss about so many things. By this discussions they get solutions for the problems.

By this method Informal education slowly

leads towards formal education. Therefore

place where getting education is called school.

School means place of Teaching lesson.

Definitions:-

"The school is a special environment where a certain quality of life and certain types of activities and occupations are provided with the object of serving child's development along desirable lines."

— John Dewey

School is a co-operative society that a society where many agencies co-operate in the interest of the students.

— W.H. Ryburn.

Aims of school:

According to the Siddh, Subodha and Safaya and Chauda aims of school are as given below.

- * physical & mental resources are provided for the student's complete personality development.
- * Identification and fulfilling the needs of student's developments.
- * Moulding children for the society goals, needs.
- * Defining the all activities and programmes of school.
- * Getting Best results by converting difficult things in to easier ones.
- * Bringing Co-ordination between all the objectives, plannings, activities, resources of a school.

- * Organizing school duties.
- * Implementing all the good educational implications in school

Importance of school:-

School is the miniature form of society. With out school it is an unfulfilled society. because good citizens for the society with out school is impossible.

School is the image of the society. It simplifies balances, rationalises, smartness, organises, beautifies, and purifies the activities of the society

Needs for organising school:-

Different needs arises for the school.

Here are given below.

1) Place:-

We are Carefully and for for While deciding a place for school. Inspiring place is important for a good school.

Pleasant atmosphere is also important for a good school.

2) Environment:-

School will be built in a healthy Environment. The atmosphere of the school should be pleasant. Empty place will be there around school. In villages & towns schools should be built in lot of

6

distance with busstops, Railway stations, offices, Burial grounds, wine shops - etc.

3) Base:-

Base of the school should be in some height with comparison of environment's Base.

4) Direction:-

In all school & class room's there should be equal sunrise in all seasons but in summer there should be little sunrise so that it has to built in south-east direction

5) Shape:-

School should be in equal angled square. play ground, gardens will be arranged around the building.

6) Facilities:-

Electricity, Water, Sanitation -- are available in school.

7) Labs:-

Generally there is a scientific lab in school. For every individual 20 sq. feet place is needed for the conducting freely practicals in lab.

In existence to lab 80+20 sq. feet's store room has to built.

8) Library:-

Library should be in availability in all classrooms of a school. Library must be in 600 sq. feet place. For students reading there should be arranged facilities.

9) Hall:-

It's good for a school if there is a big hall. In a hall for every student 7 sq. feet place should be needed. Half of the students should assemble at the same time if it is required.

10) Ruling:-

Ruling is school is good only when the Principal's room, office room, staff room should be arranged in a correct manner. 200 sq. feet should be needed for principal's room and 200 sq. feet staffroom individually occupies 20 sq. feet is needed. 150 sq. feet is needed for the first Aided or clinical lab.

(9)

11) Individual needs:

It should be better for teachers, students needs and foody needs by organizing a canteen.

12) Empty place:

In the form of Varandas and other it should be 20-50% of empty place in the building. It is needed as in one store building there is 20% of empty place, 33 1/3% of place multi-store building.

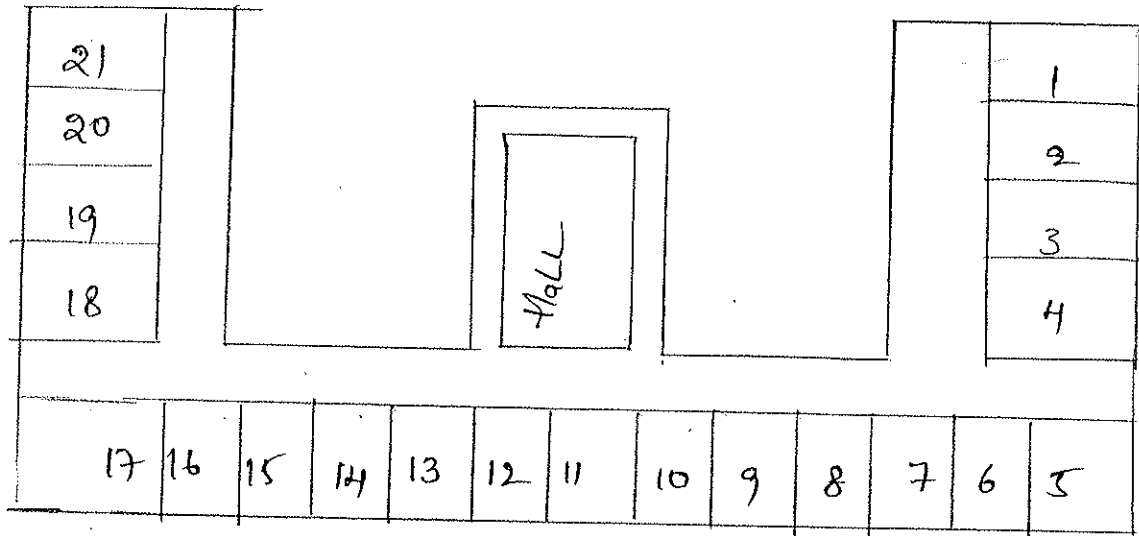
13) Students Residency: -

Residential Rooms should have to built for the students to study and live in school.

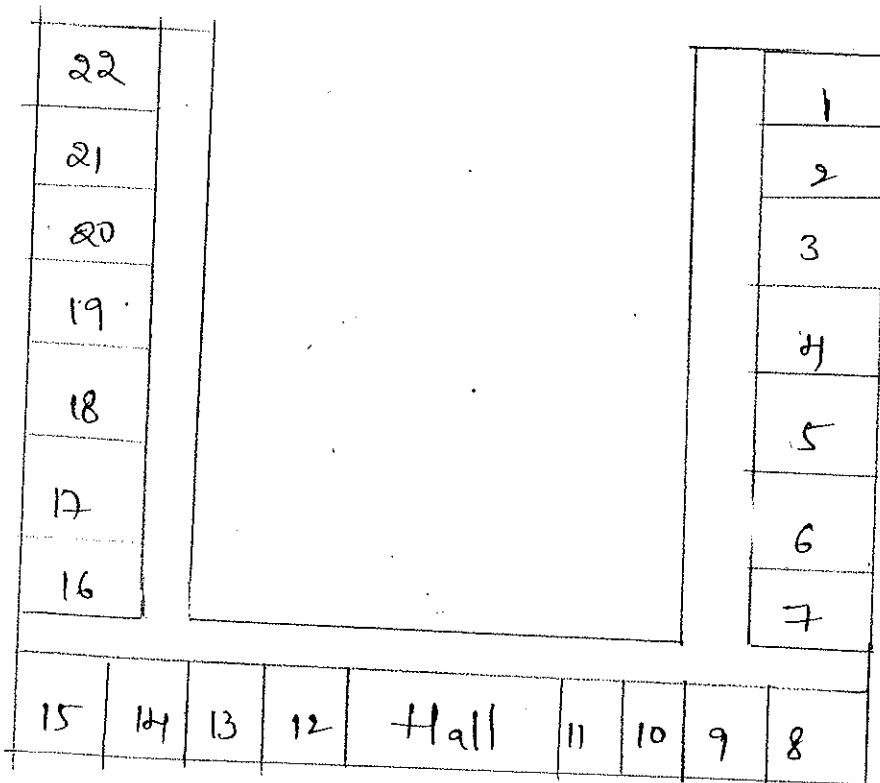
About all the factors are keeping a good order a good school will be built.

School Designs :-

11



C-Type Building.



U-Type Building.

Compulsary Arrangements in a school:-

It is necessary for every school to arrange special rooms for some special needs. It is very facilitating if there is a special room for every work by that they can understand easily.

1) Principal's room:-

There is a special room for inspecting school for the principal in school. This room will be 200 sq-foot place with attached bath room and chairs, tables.

There is better if a sofa is available for visitors. Shelves, cupboards are placed for placing important files, documents. Principal's room should be beautiful.

2) Staff room:-

There is a need for a staff room for the teaching staff for taking rest, papers collection, preparation of teaching and for staff meeting for discussing with one another. Staff room should be in 200 sq. feet with attached bathroom different gents and ladies staffroom. For each individual there should be a cupboard for their needs.

3) School Administration office:-

School Administrative office works under the guidance of principal and the office should occupy centralisation of school programmes. All the needs of teachers, students, should be fulfilled here. Records and Registers which are belonging to all should be organised here.

School Administrative office is the central point for school.

4) class Room:-

class rooms design upon the Advantage of the school. School Buildings development depends upon the class room Advantage.

Good class room plays a big role in the getting best results

School History and Physical Resources

Origin and Establishment of the school:

Name of the school:- ST-Teresa high school

Place of the school:- Market centre Ongole

Founder of the school:- St. Xavier garu

Establishment :- 1966

Present Correspondent:-

About Recognition:-

Organisation:-

High school:- 1973-74

Recognised by A.P government

Recognized no:- 3330 6/1/74

Date :- 2/5/1974

Organisation:-

St-theresas high school was established in 1966. It is started with few students

In addition with religion to develop education it was started. It was started by St. Xavier.

He suggested the name st. theresas.

The Head office of this school is in Nellore.

church's father organising this school. For the

2003 Year the Science of this school B. Anand Rao awarded as the best Science Teacher.

Moto:-

The main moto of this school is first priority is Educational system.

Correspondents worked in this school:

1.	Rt. Rev. Mcgr. Xavier.K	4-7-1966	20-10-1980
2.	Rev. Fr. Ignatius.P	2-10-1980	19-10-1992
3.	Rev. Fr. Hrudayaraj YD	20-10-1992	31-5-1998
4.	Rev. Fr. Tojaiah.S	1-6-1998	31-5-2003
5.	Rev. Fr. John Petros	1-6-2003	

Principals worked in this school:

SNo	Name	Qualification	Start year	ending year.
1.	Sri. T. Isaiah		4-7-1966	14-7-1966
2.	Sri. L. petros	BA, B.ed	15/7/1966	3/7/1969
3.	Sri. C. peterpaul	M.A, B.ed	4/7/1969	1/2/1972
4.	Sri. T. Isaiah		2/2/1972	24/7/1972
5.	Sri. T. Bala Sundaram	M.A, B.ed	25/7/1972	31/8/1986
6.	Sri. G. Hanumantha Rao	M.A, B.ed	1/6/1986	30/6/2k
7.	Sri. T. J. prasad	M.A, B.ed	1/7/2k	12/6/2003.
8.	Sri. K.V. Krishna Reddy	M.A, B.ed	13/6/2003	31/8/2004.
9.	Sri CH. Tojaiah	M.Sc, B.ed	1/9/2004	30/4/2010
10.	Sri. K. Balaswami Reddy	M.Sc, B.ed	1/5/2010	

Teaching staff.

1.	Ch. Jojaiah	M.Sc, B.Ed	Maths Asst.
2.	T.J. Prasad	M.A, B.Ed	Social. Asst.
3.	K. Balaswamy Reddy	B.Sc, B.Ed	Science Asst.
4.	P. Ganaiiah	M.A, B.Ed	Social. Asst.
5.	T. Vijaya Kumari	B.Sc, B.Ed	Science Asst.
6.	M. Prameela Devi	B.Sc, B.Ed	Maths, Asst.
7.	N. Venkateswarulu	M.A, B.Ed	Gr. I.T.P.
8.	Y. Sudhy Reddy	B.A, B.Ed	S.G.T
9.	N. Theresamma	B.A. B.Ed	S.G.T
10.	D. Bharathi Devi	B.A, B.Ed	S.G.T
11.	K.A. Showry Raju	B.A. B.Ed	S.G.T
12.	B. Ananda Rao	B.Sc, B.Ed	S.G.T
13.	A.R.R. Kumar	B.Sc, B.Ed	S.G.T
14.	B.N.M. Jyothi	B.A. B.Ed	S.G.T
15.	L. padma Jyothi	B.A. B.Ed	Gr. II.T.P
16.	N. chennu	Inter	Gr. II.T.P.
17.	K. Bhaskara Rao		P.E.T.
18.	J. Ananda Rao		Craft.

Non-Teaching Staff - working at present.

1.	K. peraiyah	B-A	L-D-C
2.	K. peraiyah		R-A
3.	K. Joseph		R-A
4.	K.J- Kiran Babu		R-A
5.	K. Nirmala	SSC	Attender.
6.	K. Anthony Reddy	TTC	JO-Asst
7.	K. Joseph Kiran Babu	B-A	R-A

Facilities in school:-

1) Teacher:-

When the school has all opportunities, facilities. Teaching will be effective. Information is collected from library. practicals will be conducted in Labs. TLM's will be used.

2) Learning:-

Students will learn effectively while teaching is pleasant. In democratic way, environments.

3) Co-curricular Activities:

Aquarium, Aiveriyam, Terrarium, Science corner, Arts and craft room, Science club ... etc-- are the things that helps students to participate in effective learning. By this they get personality development.

4) Dining Hall:

Dining Hall is in good environment for students and teachers.

5) play ground:

There is a big ground for the student to play freely.

6) Enjoyment/Entertainment:

Games, songs, dramas, Annual meetings, etc... will give recreation for the students.

7) Study hours:

Study hours conduct in school in the morning and evening sessions. They take much time for the 10th class students for conducting study hours.

8) Water tank: There is a good water facility in school.

10) Mid-day meal facility:--

In school there is mid-day meal facility.

Depending up on the timetable, meal is given to the school students.

Important Records in school:

Organising school is informed to different official because school is People's Organisation. School has to maintain different records.

Record's Importance

Maintaining records is important for school for answering and for easily ruling.

According Kuladheer school records are legal needs and future Reference. School records are useful for reference of economic needs, organisational programmes, development of children.

Advantages of school Records:

According to Chamberlin and Kindred's school records are very useful for students, Teachers.

To know about realities of students, legal needs, to case study of the student, to know the capability records are very useful for us.

Some Important Records I observed:-

Details of that records are given below.

1) Long Book:- The main incidents of an academic year is registered in a long book.

The tips of legendary ones, visitors are entered in this register of long book.

2) Admission Register:-

The students who joined in the school registered in this Admission register having Admission number, student Name, Name of father, Occupation, Address, student Date of Birth, ~~the~~ class of the student, joining date etc. details are entered in this register.

3) Class Attendance Register:-

In school for each class there is separate register. In this Attendance of the

At the end of the month teacher enters the student's attendance in student's portfolio.

4) Salary Register:-

The salary details of teaching staff and Nonteaching staff are entered in this register.

5) portfolio of a student:-

Student's marks, Attendance percentage, Punctuality, behaviour of the student are entered in the Register.

School time table:-

Time	Periods
09:45 Am	I Bell
09:50 Am	II Bell
Assembly	III Bell
10:00-10:45 Am	I Period
10:45 - 11:25 Am	II period
11:25 - 11:35 Am	Intervell
11:35 Am - 12:20 pm	III period
12:20 pm - 12:55 pm	IV period.
12:55 - 2:00 pm	lunch.
02:00 - 02:45 pm	V period
02:45 - 3:20 pm	VI Period
03:20 - 3:30 pm	Intervell
03:30 - 04:15 pm	VII period
04:15 - 04:55 pm	VIII period

Daily Activities of a school:-

School Assembly:-

Generally At the beginning of the school Teachers , Principal and Students are assemble at one place singing National Anthem, Pledges and important messages are given there.

After that students enter into their classes

Games and sports:-

It is given equal importance for Games and sports. Khoo-khoo , Kabbadi games were played.

Science Fairs:-

Every year Science fair is conducted in St-Theresa's High school. Encouragement is given by the teachers.

National festivals celebrated in school:-

1) Independence day:-

Every year August 15th in St. Theresa's high school Independence day is celebrated in a great manner.

2) අනෙකුත් දින :-

On January 26 Republic day is celebrated in a great manner.

3) Teacher - student's day:-

Teacher - student's day celebrated in a great manner.

class wise time table: 10th class

Days	1	2	3	4	5	6	7	8
Monday	English	Telugu	P-S	S-S	Maths	N-S	Hindi	Comp
Tuesday	"	"	"	"	"	"	"	"
wednesday	"	"	"	"	"	"	"	Moral
Thursday	"	"	"	"	"	"	E-E	E-E
Friday	"	"	craft	"	"	Maths	Moral	Telugu
Saturday	"	H-E	"	"	"	"	P-E	M-D

9th class

Days	1	2	3	4	5	6	7	8
Mon	Maths	English	craft	Maths	Comp	S-S	Telugu	P-E
Tue	"	"	E-E	"	"	"	"	craft
wed	"	"	"	N-S	P-S	"	"	E-E
Thu	"	"	"	"	"	"	"	E-E
Fri	"	"	"	"	"	"	"	E-E
Sat	"	"	H-E	"	"	"	"	M-P

8th class

Days	1	2	3	4	5	6	7	8
Mon	N-S	English	S-S	P-S	Telugu	Maths	Comp	S-S
Tue	"	"	H-E	"	"	"	"	E-E
wed	"	"	S-S	E-E	"	"	P-S	Maths
Thur	"	"	"	Moral	"	"	"	"
Fri	Hindi	"	"	Moral	"	craft	"	P-E
Sat	"	"	"	craft	Hindi	telugu	maths	M-D

7th class

Days	1	2	3	4	5	6	7	8
Mon	Science	Maths	H-E	Telugu	S-S	English	Maths	Moral
Tue	"	"	Craft	"	"	"	"	E-E
wed	"	"	"	Moral	"	"	Science	P-E
thurs	"	"	Hindi	E-E	"	"	"	telugu
Fri	"	"	"	Telugu	"	"	Comp	"
Sat	"	"	"	"	"	"	"	H.O

6th class

Days	1	2	3	4	5	6	7	8
Mon	Maths	H-E	English	telugu	S-S	Maths	science	E-E
Tue	"	Science	"	"	"	Comp	Maths	P-E
wed	"	"	"	"	"	"	science	E-E
thurs	"	"	"	Hindi	"	Craft	"	telugu
Fri	"	"	"	"	"	Science	telugu	Moral
Sat	"	"	"	"	"	Craft	"	H.O

Development that the school achieved in the last 5 years

Years	6 th			7 th			8 th			9 th			10 th		
	Days	Pass	%	Days	Pass	%	Days	Pass	%	Days	Pass	%	Days	Pass	%
2010-11	107	94	87%	94	93	98	121	120	99	101	98	97	68	45	66
2011-12	69	59	85	80	75	93	96	96	100	103	97	94	88	64	73
2012-13	94	90	95	86	70	81	87	80	91	81	78	96	44	38	86
2013-14	121	110	90	86	72	83	79	60	75	42	32	76	57	49	86
2014-15	82	81	98	111	100	90	78	65	83	77	68	88	32	32	100

Conclusion:-

I went to St. Theresas High School in the part of B.Ed activity. What the information I get was given by the principal, Teachers.

I know about the school's achievement in the last 5 years and the attendance of the students of classes 6th to 10th and their marks. I learnt the festivals and programmes that are conducted by the school.